



Southern Region EMS Council Anchorage, Alaska

Mission: Improve the quality, availability and sustainability of emergency patient care

6130 Tuttle Place, Suite B, Anchorage, AK 99507-7102
(907) 562-6449 FAX: (907) 562-9893 www.sremsc.org

CLASSROOM/CONFERENCE ROOM RESERVATION

___ Classroom, Full Day \$100.00 Date(s) of Use _____

___ Classroom, Half Day \$60.00 Times _____

___ Conference Room, Full Day \$60.00

___ Conference Room, Half Day \$35.00

*Note: TVs / power point projector, computer and internet access is included in rental cost.
(Full day is defined as more than 4 hours, half day is defined as less 4 hours or less)*

Contact Name _____

Organization to Invoice _____

Billing Address _____

Phone _____ Fax _____

Email _____

Set-Up

Purpose of Meeting _____

Number of people expected _____

Need key or to be let in _____

___ Coffee/Tea Set-up \$25

___ Training equipment/DVD – See equipment price list, schedule with Resource

Coordinator

NOTES:

Date reservation taken _____ Reservation taken by _____

Reservation approved by: _____ Date _____